

Approved: September 23, 2015

**Minutes of the Executive Committee of the
Presbyterian Mission Agency Board of the
General Assembly of the Presbyterian Church (U.S.A.)
Conference Call**

August 28, 2015

CALL TO ORDER Marilyn Gamm, Chair, called the meeting of the Executive Committee of the Presbyterian Mission Agency Board (“the Board”) to order with prayer.

ATTENDANCE Gamm called upon Susan Abraham, recorder for the meeting, to call the roll. A quorum was declared present for the transaction of business.

MEMBERS PRESENT Marsha Zell Anson – Member-at-large
James Ephraim, Jr. – Chair, Justice Committee
Marilyn Gamm – Chair, Presbyterian Mission Agency Board
Chad Herring – Chair, Finance Committee
Mihee Kim-Kort – Member-at-large
Melinda Lawrence Sanders – Member-at-large
David Shinn – Chair, Worshiping Communities Committee
Kevin Yoho – Chair, Leadership Committee

MEMBERS EXCUSED Josephene Stewart – Vice-chair, Presbyterian Mission Agency Board

Leadership Cabinet Terri Bate – Senior Director, Funds Development Ministry
Barry Creech – Temporary Co-Manager and Director for Policy,
Administration and Board Support
Rhaskell Hunter – Director, Racial Ethnic and Women’s Ministries
Sara Lisherness – Director, Compassion, Peace and Justice
Earline Williams – Temporary Co-Manager and Deputy Executive Director
for Shared Services

Recorder Susan Abraham – Staff, Office of the Executive Director

Others Martha Clark – Staff, Legal Services
Ruth Gardner – Staff, Human Resources
Denise Hayden – Staff, Office of the Executive Director
Leslie Scanlon – Presbyterian Outlook

ACTION – 1-EC-082815
BOARD MEETING AGENDA The Executive Committee **VOTED** to approve the proposed agenda for the September 2015 Board meeting as presented (**Appendix 1**).

ACTION – 2-EC-082815
EXECUTIVE COMMITTEE
MEETING AGENDA The Executive Committee **VOTED** to approve the proposed agenda for the September 2015 Executive Committee agenda as presented (**Appendix 2**).

ACTION – 3-EC-082815
ASSIGNMENT OF BUSINESS The Executive Committee **VOTED** to approve the assignment of business to

TO COMMITTEES

committees with the following revision (**Appendix 3**):

- List “A.211 Charles H. Cook Foundation Update,” currently listed under the Finance Committee, under the Leadership Committee as well.

The Corporate Property, Legal, and Finance Committee and the Leadership Committee will meet jointly to act on “C.104 How Federal Student Loan Forgiveness in 2017 Affects Undergraduate and Graduate Loans Offered by Financial Aid for Service.”

ACTION – 4-EC-082815
STONY POINT REQUEST

This item was referred to the next meeting of the Executive Committee of the Corporation.

BOARD RESTRUCTURING

Chad Herring reported on behalf of the Nominating and Governance Subcommittee on the work done on “Board Restructuring.” The Subcommittee has had extensive conversations on the subject but did not have any proposals for a new structure as yet.

The Executive Committee clarified that the Nominating and Governance Subcommittee is delegated the task of reviewing the size, structure and scope of the Board. The Subcommittee was directed to bring a proposal for restructuring of the Board, based on their findings, back to the Executive Committee.

**CULTURAL HUMILITY
TRAINING PLANS**

Rhaskell Hunter reported that the planning team is on track with plans for the Cultural Humility training at the Board meeting on Thursday, September 24th. A team of staff and Board members will lead the training. In addition to Hunter, staff will include Sera Chung, Associate for Gender and Racial Justice, and Mark Koenig, Director of Presbyterian Ministry at the United Nations.

ACTION – 5-EC-082815
**CONVENE IN CLOSED
SESSION**

The Executive Committee **VOTED** to convene in closed session at 2:41 p.m. to discuss personnel, litigation, and property matters with only voting members of the Executive Committee and Ruth Gardner.

ACTION – 6-EC-082815
**RISE FROM CLOSED
SESSION**

The Executive Committee **VOTED** to rise from closed session at 3:10 p.m.

The chair reported the following action was taken in closed session:

To give Presbyterian Mission Agency Temporary Co-Managers Barry Creech and Earline Williams each a one-time, \$5,000 performance bonus to be paid no later than December 31, 2015, and to give them each an additional seven days of paid leave to be taken by the end of the second quarter in 2016.

**ADJOURNMENT AND
CLOSING PRAYER**

There being no further business, the meeting was adjourned with prayer by Gamm at 3:11p.m.

Respectfully Submitted,

Marilyn Gamm
Chair, Presbyterian Mission Agency Board