

**Minutes of the Worshiping Communities Committee of the
Presbyterian Mission Agency of the Presbyterian Church (U.S.A.)
The Brown Hotel – Citation A
April 16, 2015**

CALL TO ORDER David Shinn called the joint meeting of the Worshiping Communities Committee and the Finance Committee of the Presbyterian Mission Agency and the Corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation meeting to order at 1:30 pm.

DEVOTION Chad Herring provided devotion and David Shinn led in prayer.

ATTENDANCE

*Worshiping Communities –
Elected Members* Marsha Zell Anson-Vice Chair
Andrew Barron
Gregory Chan
Mihee Kim-Kort
Regina Meester
David Shinn-Chair
Marianne Rhebergen
Patsy Smith

*Finance Committee –
Elected Members* Molly Baskin
Marvin Brangan
Thomas Fleming – Vice Chair
Kenneth Godshall
Chad Herring - Chair
Jeffrey Joe
Melinda Lawrence Sanders
Raul F. Santiago-Rivera
Glen Snider
Wendy Tajima
Kathy Trott

Excused Vickie Garber

Committee Support Deborah Harrison, Staff Support - Recorder
Ray Jones, Lead Resource Staff
Sterling Morse, Lead Resource Staff
Alejandra Sherman, Staff Support

Others Simone Adams-Andrade, Associate, Racial Ethnic & Women’s Ministries
Gregory Allen-Pickett, General Manager World Mission
Terri Bate, Senior Director, Funds Development
Toni Carver-Smith, Associate Director, Compassion Peace & Justice
Sylvia Carter, Executive Assistant, Finance & Accounting
Ellen Pearre Cason, Presbyterian Mission Agency Audit Committee

Martha Clark, Director and General Counsel, Legal/Risk Management
 Anita Clemons, Vice-President Investment Relationship Officer,
 Presbyterian Foundation
 Deborah Coe, Coordinator, Research Services,
 Barry Creech, Director of Policy, Executive Director's Office
 April Davenport, Associate General Counsel, Legal/Risk Management
 Almir Dias, Field Staff for Portuguese Language Ministries, Racial
 Ethnic & Women's Ministries
 Angela Duffy, Senior Vice President General Counsel, Presbyterian
 Foundation
 Diane Dulaney, Treasury Assistant, Finance & Accounting
 Kathy Francis, Senior Director, Office of Communications
 Brian Frick, Associate, Evangelism & Church Growth
 David Gambrell, Associate for Worship, Evangelism & Church Growth
 Ruth Gardner, Manager, Human Resources
 Madgy Girgis, Field Staff for Middle Eastern Ministries, Racial Ethnic &
 Women's Ministries
 Teresa Grant, Office of the Deputy Executive Director for Mission
 Chip Hardwick, Director, Theology, Worship & Education and Acting
 Director Evangelism and Church Growth
 Debra Helper, Executive Director, Ghost Ranch Conference Center
 Rhashell Hunter, Director, Racial Ethnic & Women's Ministries
 Becky Johnson, Customer Service Supervisor, Presbytel
 Ray Jones, Coordinator, Evangelism and Church Growth
 Tamron Keith, Finance Manager, World Mission
 Mike Kirk, Associate General Counsel, Legal/Risk Management
 Laurie Krauss, Coordinator, Compassion Peace & Justice
 Kathie Lyvers, Legal Office Administrator, Legal/Risk Management
 Tim McCallister, Associate/Mission Financial Resources, Evangelism &
 Church Growth
 Jewel McRae, Mission Associate, Racial Ethnic & Women's Ministries
 Sterling Morse, Coordinator, Racial Ethnic & Women's Ministries
 Emily Odom, Communication Strategist, Office of Communications
 Simon Park, Contract Finance Consultant, Evangelism and Church
 Growth
 Ann Philbrick, Associate, Evangelism and Church Growth
 James Rissler, President and Chief Executive Officer, Presbyterian
 Investment and Loan Program
 Lisa Robbins, Director, Human Resources

Héctor Rodríguez, Mission Associate, Racial Ethnic & Women's
 Ministries
 Martha Ross-Mockaitis, Chairperson, Committee on Representation
 Greg Rousos, Executive Vice-President Chief Executive Officer,
 Presbyterian Foundation
 Leslie Scanlon, Reporter, Presbyterian Outlook
 Paul Seebeck, Communication Strategist, Office of Communications
 Dottie Smith, Director, Treasurer's Office
 Tim Stepp, Associate Director/ Internal Audit
 Jo Stewart, Vice Chair, Presbyterian Mission Agency Board

Gail Strange, Director, Church & Mid Council Communications
Tonia Trice, Program Assistant, Compassion Peace and Justice
Linda Valentine, Executive Director, Presbyterian Mission Agency
Vera White, Associate for 1001 New Worshiping Communities
Charles Wiley, Coordinator, Theology, Worship & Education
Earline Williams, Deputy Executive Director, Shared Services
Raafat Zaki, Chairperson, Advocacy Committee for Racial Ethnic Concerns

**D.102 JOINT ACTION -
MDRC GRANT POLICY &
PROCEDURE AND
RATIFICATION OF ACTIONS**

The Worshiping Communities Committee and the Finance Committee jointly **APPROVED** the following recommendation from the Mission Development Resources Committee (MDRC):

Recommendation: It is recommended that the corporate Property, Legal, and Finance Committee and the Worshiping Communities Committee, recommend to the Board of Directors of Presbyterian Church (U.S.A.), A Corporation the following resolution for its approval:

RESOLUTION

RESOLVED, that the Grant Policies (“Grant Policy”) and revisions thereto approved by the Mission Development Resources Committee on August 11, 2014, attached hereto and incorporated herein by referenced, are approved, ratified, and confirmed effective April 17, 2015 and

FURTHER RESOLVED, that the amendments made to the Grant Policy and the decisions made based on such amendments between September, 2008 and the date of this action be and hereby are ratified.

April Davenport and Tim McCallister explained the purpose of this action is to bring Grant Policy into alignment with the requirements of the *Presbyterian Mission Agency Manual of Operations* and ratify past changes to the grant policies and procedures and all actions taken pursuant to those changes.

*D.2013 MDRC Manual Of
Operations*

Tim McCallister gave an overview of MDRC’s Manual of Operations. MDRC will continue to approve grants based on policy approved by Presbyterian Mission Agency Board. The pending MDRC grant proposals will be reviewed at their May 9-10, 2015, meeting.

JOINT SESSION ADJOURNED

The joint meeting was adjourned with prayer.

**WORSHIPING
COMMUNITIES COMMITTEE
CONVENES**

The Worshiping Communities convened immediately after the adjournment of the joint session with the Finance Committee.

D.100 – AGENDA

The Committee **VOTED** to adopt the revised agenda.

**D.101- MINUTES –
WORSHIPING
COMMUNITIES COMMITTEE**

The Worshiping Communities Committee **VOTED** to approve the September 17, 2014, Minutes of the Worshiping Communities Committee. These minutes will be reported as an information item to the Presbyterian Mission Agency Board.

**ELECTION OF CHAIR AND
VICE-CHAIRPERSON**

David Shinn was elected Chair and Marsha Zell Anson elected Vice Chair of Worshiping Communities Committee for the term of 2015 to 2016. This term will begin with the Executive Committee Retreat in July 2015.

**D.103 –APPOINTMENT OF
LIAISON OF MISSION
DEVELOPMENT RESOURCE
COMMITTEE**

The Committee was unable to appoint a liaison to the MDRC at this meeting. The Committee requested that the Presbyterian Mission Agency Board Nominating Committee consider the liaison appointment to the MDRC when filling the current vacancy on the Worshiping Communities Committee.

*D.200 – 1001 New
Worshiping Communities
Update*

Chip Hardwick introduced Vera White to present an update on the 1001 New Worshiping Communities. She reported that there are 278 new worshiping communities in 112 presbyteries across the denomination. The program has three Regional Center Associates: Northeast Region, Shannon Kiser; Southeast, Sara Hayden and Southwest, Cazden Minter.

Chip Hardwick added the following updates:

- Since issuance of the 1001 Audit Committee report, our systems review did not discover any additional instances of circumvention of Presbyterian Mission Agency policies or ethical lapses.
- The job description to hire a Coordinator for Mission Effectiveness in Evangelism and Church Growth is active.
- On March 24, 2015, Vera White and the Regional Associates attended compliance training with Presbyterian Mission Agency Finance and Accounting, Legal and Human Resources to meet legal and internal control compliance.
- An appreciation and thank you was expressed to Simon Park who will complete his service on April 30, 2015, as the Finance Consultant for Evangelism and Church Growth. He examined the 1001 ministry design and implemented a work plan to monitor mission goals while adhering to Presbyterian Church (U.S.A.) standards for accountability.

*D.205 –Portuguese-
Language Congregational
Support*

Héctor Rodríguez presented this report.

- The office of Portuguese Language Congregational Support helped make possible for the *Book of Order* and some confessions to be translated into Portuguese. It also developed a devotional resource and created a Facebook page for Portuguese-Language pastors and another for Portuguese-Language leaders.
- As field staff for the Portuguese-Language Congregational Support, Almir Dias works to equip leaders of worshiping communities for ministry and providing training in the areas of leadership development, young adult ministry, visioning and church growth.
- Almir Dias collaborated with the Presbytery of Tropical Florida in developing a Portuguese-Language new worshiping community in Miami, Florida. He is also engaged in similar efforts in Baltimore and Newark Presbyteries.

*D.208 –Update on the
Directory for Worship*

David Gambrell presented an update on the Directory for Worship and communication strategy for revising the Directory. The Worshiping Communities Committee is responsible for the action to revise the Directory of Worship for the 222nd General Assembly (2016). Website: <http://www.presbyterianmission.org/ministries/worship/directory-for-worship/> For official consideration in subsequent revisions, all comments must be sent to worship@pcusa.org by July 1, 2015.

*D.204 –Middle Eastern
Ministries*

Madgy Girgis shared information on the Middle Eastern Ministry. Some highlights from his presentation are:

- In 2013 Middle Eastern Ministries partnered with mid councils in developing ten new worshiping communities throughout the U.S., primarily Egyptian, Iraqi, and Syrian.
- There are more than sixty Presbyterian congregations and fellowships throughout the U.S., who worship in different languages, including Persia, Assyria, Armenia and Arabic.
- Middle Eastern Ministries inspires, equips and connects six churches, twenty new worshiping communities and two Bible Studies along with approximately forty pastors from Egypt, Lebanon, Syria, Iraq and Iran who speak these four languages: Arabic, Farsi, Armenian, and Chaldeans.

*D.202– New Beginnings
Update*

Ray Jones introduced Ann Philbrick who gave an update on New Beginnings.

- New Beginnings is an assessment-based discernment process for churches that seek to make a bold decision about their future. It happens in four phases: assessment, leader training, discernment (thru small groups), and decision-making. Churches participate in one of two ways; either on their own or with a cluster of churches sponsored by a presbytery. Some presbyteries have already run one cluster of churches through New Beginnings and now are coming back to ask to run a second one with churches that did not do it the first time. That

tells us good things are happening through its use.

- In 2014 began partnering with San Gabriel Presbytery to do a pilot project using New Beginnings with the presbytery itself. If the final result is productive, then we will be able to offer that service as well.

D.201 – Collegiate Ministries Update

Ray Jones reported that Jason Santos joined the Presbyterian Mission Agency as the Mission Associate for Collegiate Ministries in October of 2014. He introduced Jason who joined the meeting via Skype to provide an update on the Collegiate Ministries.

- Since arriving in October, he has visited over fifteen campus ministries and consulted with over two dozen campus ministers and chaplains. These visits and consultations opened doors to dialogue about the current climate of campus ministry in the Presbyterian Church (U.S.A.).
- It is clear that there still exists considerable ambiguity about the UKirk network and what it is/how it functions.
- Five characteristics were identified at the 2015 UKirk board meeting that both reflect the current exemplary practices in college ministries and demonstrate areas of emphasis for the future. The areas of emphasis are:
 - Radical Hospitality
 - Intentional Ecumenism
 - Critical Engagement in Faith
 - Intergenerational Ministry
 - Social Justice Initiatives
- Using these five emphases as a guide for ministry, the Office of Collegiate Ministry is launching the UKirk Cohort Project. The Cohort Project aims at addressing the central needs expressed by campus ministers, while also promoting identified best practices from the field.

D.300 – Advice And Counsel Memorandum

Raafat Zaki presented the Advice and Counsel Memorandum on behalf of the Advocacy Committee for Racial Ethnic Concerns regarding Middle Eastern Ministries Item D.204

ADJOURNMENT

Marsha Zell closed the meeting with prayer at 3:40 p.m.

Respectfully Submitted,

David Shinn, Chair

Ray Jones, Lead Resource Staff

Sterling Morse, Lead Resource Staff

Deborah Harrison, Recorder