

PRESBYTERIAN MISSION AGENCY BOARD

April 15-17, 2015

Executive Committee

Report H.001

PRESBYTERIAN MISSION AGENCY BOARD

EXECUTIVE COMMITTEE

April 15-17, 2015

Report One

The Presbyterian Mission Agency Board Executive Committee reports for information its activities since the Board Executive Committee meeting on September 16, 2014. *(Please note – Appendices to minutes are not attached. They are kept with the office record and are available upon request.)*

This report covers activities of the Executive Committee Meetings on September 29, 2014, November 10, 2014, November 14, 2014, November 20, 2014, December 11, 2014, January 22, 2015, February 20, 2015, March 4, 2015, and March 25, 2015.

September 29, 2014

The Executive Committee met in closed session to discuss personnel and litigation matters with only voting members of the Executive Committee. No actions were taken in closed session.

November 10, 2014

The Executive Committee met in closed session to discuss personnel and litigation matters with only voting members of the Executive Committee. No actions were taken in closed session.

November 20, 2014

1. The Executive Committee **VOTED** to ratify and forward to the Board of National Missions for action the re-nomination of Patrick O'Connor to serve on the Jarvie Commonweal Service Committee for a third three year term, beginning January 2015.
2. The Executive Committee **VOTED** to ratify and forward to the Board of National Missions for action the nomination of Jon Brown to serve on the Jarvie Commonweal Service Committee for a second three year term, beginning January 2015.
3. The Presbyterian Mission Agency Board Executive Committee **VOTED** to elect Gina Meester to a four-year term on the Advocacy Committee for Women's Concerns (ACWC), Class of 2018.
4. The Executive Committee referred the 2015 Presbyterian Mission Agency Board goals proposed by Ken Godshall back to the Nominating and Governance Subcommittee for further study and feedback.
5. The Executive Committee met in closed session. The chair announced that the following actions were taken in closed session:

RESOLVED, that to better utilize space at 100 Witherspoon Street, Louisville, Kentucky ("Premises"), the President and Executive Vice President/CFO be and they hereby are authorized to negotiate and execute one or more leases ("Lease") for a significant portion of the Premises at current fair market value; and

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FURTHER RESOLVED, the lease may be executed by any officers of the Corporation if either the President or Executive Vice President are unavailable to sign; and

FURTHER RESOLVED, the officers of the Corporation are authorized to take any and all necessary actions to implement the above actions.

January 22, 2015

1. The Presbyterian Mission Agency Board Executive Committee **VOTED** to approve the following applicants as the 2014 DREAM (Developmental, Risky, Experimental, Adaptive Mission) Grant recipients. These applicants were selected and recommended by the DREAM Team members at their December 16, 2014 meeting to receive a one-time grant of up to \$10,000:
 - a. Eden 99185, Synod of Alaska-Northwest, Inland Northwest Presbytery – \$10,000
 - b. Verge 2.0, Synod of Alaska-Northwest, Northwest Coast Presbytery – \$5,000
 - c. Diakonos Initiative, Synod Boriquen in Puerto Rico, Northwest Presbytery – \$10,000
 - d. Dinner Church, Synod of the Rocky Mountains, Plains and Peaks – \$10,000
 - e. Rocky Mountain Mission, Synod of the Rocky Mountains, Plains and Peaks Presbytery – \$10,000
 - f. Yellowstone-Whitworth Rural Ministry, Synod of the Rocky Mountains, Yellowstone Presbytery – \$10,000
 - g. Leadership for Rural and Racial Ethnic Ministries, Synod of the Southwest, De Cristo, Grand Canyon, Santa Fe, Sierra Blanca Presbyteries – \$10,000
 - h. Jemez FAME, Synod of the Southwest, Santa Fe Presbytery – \$10,000
2. The Presbyterian Mission Agency Board Executive Committee **VOTED** to grant to the DREAM Team members permission to update the 2014 criteria, set future grant application deadlines, and make future awards subject to the availability of funds and the final approval of the Presbyterian Mission Agency Board Executive Committee.
3. The Presbyterian Mission Agency Board Executive Committee **VOTED** to confirm the appointment of Teaching Elder David Ezekiel, Ruling Elder Salvador Gravalda, Ruling Elder Conrad Rocha, Ruling Elder Dean Strong, and Teaching Elder Wendy Tajima as the voting members of the Dream Team Grant Committee; and, that future members be added to the Committee, as may be helpful, based upon recommendation of the Dream Team Grant Committee members and subject to the approval of the Presbyterian Mission Agency Board Executive Committee.
4. Gamm reported that she and the vice-chair, Jo Stewart, had approved a request from the Evangelism and Church Growth Ministry Area to serve Holy Communion at the following events held on January 19-23, 2015 at the Tradewinds in St. Pete Beach, Florida:
 - Coach Training

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- Foundations In Discipleship
5. The Executive Committee received an update from Chip Hardwick on the results of verifying with presbyteries the number of new worshipping communities.
 6. The Executive Committee met in closed session to discuss personnel, property, and litigation matters. No actions were taken in closed session.

February 20, 2015

1. Linda Valentine led the Executive Committee through the timeline and process used to develop the 2013-2016 Mission Work Plan. The Chair will appoint a strategy advisory group to work alongside with staff on the 2017-2020 Mission Work Plan. An outline of the process for the new Mission Work Plan will be presented to the full Board at the April meeting.
2. The Executive Committee affirmed the recommendation and the process by which the Advocacy and Advisory Committees may give written input into decisions that the Presbyterian Mission Agency Board considers.
3. The Executive Committee **VOTED** to approve the following resolution:

RESOLVED, the Presbyterian Mission Agency Board Executive Committee hereby approves provision of workshops at the 2015 Big Tent by its Board members, said service to be uncompensated except to the extent that reasonable travel expenses, as more fully described in the *Guidelines for Reimbursement for Presbyterian Mission Agency Elected Members and Staff*, may be reimbursed by the Presbyterian Mission Agency.
4. Gamm reported that she had received a letter from Synod of the Northeast expressing concern about the promotional materials for the One Great Hour of Sharing. The letter asked that it be forwarded to the entire Board. Gamm indicated that she would send the letter when she sends the Executive Committee meeting summary.
5. Valentine announced that the Reverend Bryce Wiebe will assume leadership of Special Offerings. Wiebe will officially begin in this role on March 2.

March 4, 2015

1. Gamm led the Executive Committee through the agenda for the April Board meeting. It was agreed that for “Generative Topics” on Thursday afternoon, the chairs of the Justice, Leadership, and Worshipping Communities Committee should collaborate and lead the discussion around one or two topics rather than having each committee focus on three different subjects.
2. Gamm shared that she had received an email from Sue Krummel, Associate for Mid-Council Relations, stating that a mid-council gathering is being planned in conjunction with the Big Tent this summer. Members of the Executive Committee were invited to respond to the three questions posed by Krummel.
3. The Executive Committee agreed by consensus that Executive Committee members, who are able to, will attend the Mid-Council gathering, and to keep the Executive Committee retreat separate from the Mid-Council/Big Tent event.

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4. The Executive Committee took the following actions in closed session:

The Presbyterian Mission Agency Board (“**Board**”) Executive Committee, on an emergency basis and for the sole purpose of responding to the request for aid by the Synod of the Northeast due to the extraordinary winter storms, **VOTED** to approve an exception to the limit set by the Board during its May, 2012 meeting which set the amount allocated for Church Assistance Grants at \$5,000 per church and no more than \$25,000 per mid-council per calendar year. The exception is to allow Presbyterian Disaster Assistance to send up to \$300,000 to the Synod of the Northeast to administer on behalf of the Presbytery of Boston and the Presbytery of Northern New England. These disbursements will be done in accordance with all other Presbyterian Mission Agency policies.

Further that the Executive Committee present its decision to the Board at its April, 2015 meeting for ratification.

March 25, 2015

1. The Executive Committee **VOTED** to approve the agendas for the September 2014 meetings of the Executive Committee and the Presbyterian Mission Agency Board.
2. The Executive Committee **VOTED** to approve the assignment of business to committees as submitted.
3. The Executive Committee **VOTED** to approve a 3% salary increase pool for the staff of the Presbyterian Mission Agency, effective April 1, 2015, with a standard percentage of one percent (1%) and a merit increase taken from a two-percent (2%) pool.
4. The Executive Committee **VOTED** to approve the following resolution:

RESOLVED, that Eileen Lindner's recent appointment to the Presbyterian Mission Agency Board's Audit Committee by the Committee on the Office of the General Assembly for a term that will overlap with a pre-existing contract to perform services for the Presbyterian Mission Agency, is approved under the Ethics Policy for Elected and Appointed Members.

5. The Executive Committee agreed by consensus to keep the July 22-24 dates for the Executive Committee retreat.
6. The Executive Committee **VOTED** to convene in closed session to discuss personnel, property and litigation matters. The committee took the following action in closed session:

The executive committee approved a motion to call two closed session Executive Committee meetings of voting members only for the purpose of discussing personnel, litigation and property matters on Wednesday, April 8 at 1:30 p.m. EDT and Friday, April 10 at 10:30 a.m. EDT.

April 8, 2015

The Executive Committee met in closed session to discuss personnel, litigation, and property matters with only voting members of the Executive Committee and the following invited guests from Alston & Bird: Mark Calloway, Mike Hoernlein, and Emily McGowan. No actions were taken in closed session.

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April 10, 2015

The Executive Committee met in closed session to discuss personnel, litigation, and property matters with only voting members of the Executive Committee and John Sheller from Stoll, Keenon, Ogden PLLC. The chair announced that the following action was taken in closed session.

To direct the Chair to work with Barry Creech, Director for Policy, Administration and Board Support, to identify and remove from the public domain relevant documents pertaining to the PCNCI investigation and the four named, and to create a list of those documents for inclusion in these minutes. The documents are to be removed by Wednesday, April 15, 2015.