

**ITEM E.101
FOR ACTION**

<i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i>				
<input type="checkbox"/>	A. Finance	<input checked="" type="checkbox"/>	E. Corporate Property, Legal, Finance	J. Board Nominating & Governance Subcommittee
<input type="checkbox"/>	B. Justice	<input type="checkbox"/>	F. PC(USA), A Corporation	P. Plenary
<input type="checkbox"/>	C. Leadership	<input type="checkbox"/>	G. Audit	
<input type="checkbox"/>	D. Worshiping Communities	<input type="checkbox"/>	H. Executive Committee	

Subject: Minutes – corporate Property, Legal, and Finance Committee – April 16, 2015

Recommendation: That the corporate Property, Legal, and Finance Committee (“Committee”) approve the following minutes from the April 16, 2015 meeting:
**Property, Legal, and Finance Committee
 Meeting Minutes
 Brown Hotel
 Louisville, KY 40202
 April 16, 2015**

Attendance Present for all or part of the meeting were:

Committee Members:

Molly Baskin	Chad Herring, Chair	Melinda Lawrence Sanders
Marvin Brangan	Jeffrey Joe	Glen Snider
Thomas Fleming	Alice Ridgill	Wendy Tajima
Kenneth Godshall	Raul F. Santiago-Rivera	Kathy Trott

Staff:

Simone Adams-Andrade	Denise Hampton	Emily Odom
Terri Bate	Chip Hardwick	Simon Park
Sylvia Carter	Deborah Harrison	Lisa Robbins
Toni Carver-Smith	Debra Hepler	Paul Seebeck
Martha Clark	Becky Johnson	Alex Sherman
Barry Creech	Tamron Keith	Dottie Smith
April Davenport	Mike Kirk	Tim Stepp
Diane Dulaney	Laurie Krauss	Gail Strange
Kathy Francis	Kathie Lyvers	Tonia Trice
Brian Frick	Tim McCallister	Linda Valentine
		Earline Williams

Others:

Marsha Anson, Worshiping Communities Committee
 Andrew Barron, Worshiping Communities Committee
 Ellen Cason-Pierce, Audit Committee
 Gregory Chan, Worshiping Communities Committee
 Anita Clemons, Presbyterian Church (U.S.A.) Foundation
 Jim Hepler, Guest
 Mihee Kim-Kort, Worshiping Communities Committee
 Regina Meester, Worshiping Communities Committee
 Lorraine Recchia, Presbyterian Church (U.S.A.) Investment & Loan Program, Inc.
 Marianne Rhebergen, Worshiping Communities Committee

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James Rissler, President, Presbyterian Church (U.S.A.) Investment & Loan Program, Inc.

Greg Rousos, Presbyterian Church (U.S.A.) Foundation

Leslie Scanlon, Presbyterian Outlook

David Shinn, Chair, Worshiping Communities Committee

Patsy Smith, Worshiping Communities Committee

Frank Spencer, President, Board of Pensions

Jo Stewart, Vice Chair, Presbyterian Mission Agency Board

April 16, 2015

Joint Meeting of Worshiping Communities Committee and Corporate Property, Legal and Finance Committee

Call to Order

David Shinn, Chair of the Worshiping Communities Committee, called the combined meeting of the Finance Committee of the Presbyterian Mission Agency **and** the Corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation and the Worshiping Communities Committee meeting to order at 1:32 p.m.

Devotion

Chad Herring offered the scripture and David Shinn led in prayer.

MDRC Grant Policy & Ratification of Actions Jointly with Worshiping Communities Committee

David Shinn introduced April Davenport, Associate General Counsel, and Tim McCallister, Associate for Mission Program Grants, who provided background and explained the purpose of this action, which is to bring Grant Policy into alignment with the requirements of the Presbyterian Mission Agency Manual of Operations and ratify past changes to the grant policies and procedures and all actions taken pursuant to those changes. After discussion and some minor administrative changes the committee **VOTED to APPROVE and RECOMMEND** to the Presbyterian Mission Agency Board the Mission Development Resources Committee Grant Policy and Ratification of Actions resolution. **(D.102)**

RESOLVED, that the Grant Policies (“**Grant Policy**”) and revisions thereto approved by the Mission Development Resources Committee on August 11, 2014, [attached](#) hereto and incorporated herein by referenced, are approved, ratified, and confirmed effective April 17, 2015 and

FURTHER RESOLVED, that the amendments made to the Grant Policy and the decisions made based on such amendments between September, 2008 and the date of this action be and hereby are ratified.

Call to Order

The corporate Property, Legal and Finance Committee then moved to Broadway A to proceed with their meeting. Chad Herring called the combined meeting of the Finance Committee of the Presbyterian Mission Agency **and** the corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation to order at 2:02 p.m.

Adoption of Revised Meeting Agenda

Earline Williams went over the items that were removed from the agenda. It was agreed that if there was not time today to discuss the PMPF, then the first topic on the next conference call would be the PMPF discussion. The revised meeting agenda was approved. **(A.100)**

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Introductions Chad welcomed the group, along with visitors, but due to the time constraints of this meeting, introductions were skipped.

Approval of Consent Agenda Approval of the Consent Agenda was moved with Manse Allowance Update (**E.102**) and Election of Corporate Officer (**E.104**) being lifted for further discussion.

The corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation **VOTED** to **APPROVE** the following consent agenda:

•Corporate Committee Minutes 1. The corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation (“Committee”) approved its committee minutes from April 16, 2015) (**E.101**)

•Contract Signers 2. Authorization of Contract Signors (**E.103**) **RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less (**E.103**).

Office of the General Assembly Staff:

Manager, Budgets
Manager, Ecumenical Education
Manager, GA Business and OGA Records
Manager, General Assembly Nominating Committee
Manager, Judicial Process and Social Witness
Manager, Leadership Development and CLC
Manager, Office of Immigration Issues
Manager, OGA Publications and PHS Records Support
Manager, OGA Records
Manager, OGA Web Services
Manager, OGA Technologies
Manager, Preparation for Ministry/Exams
Manager, Committee on Representation
Manager, Ruling Elder Resources and Educator Certification

Presbyterian Mission Agency Staff:

Associate Director, Mission Effectiveness and Administration
Associate Director for Theology, Worship and Education
Associate for Board Meeting Support and General Assembly Coordination
Co-director, Stony Point Center
Coordinator, Research Services
Director, Communication Services
Director, Compassion, Peace and Justice
Director, Evangelism and Church Growth
Director, Human Resources
Director, Mission Communications
Director, Racial Ethnic and Women’s Ministries

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Director, Theology, Worship, and Education
Director, World Mission
Executive Director/CEO, Jarvie Commonweal Service
General Manager, World Mission
Manager, Special Offerings
Project Manager for CFD Administration
Project Manager for Mission Program Administration
Publisher, Theology, Worship, and Education

RESOLVED, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

RESOLVED, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly
Director of Assembly Operations
Director of Communications
Director of Constitutional Interpretation
Director of Ecclesial Ministry
Director of Ecumenical Relations
Director of Mid Council Relations
Director of Records and History
Director of Ordered Ministry and Certification
Manager, Meeting Services
Executive Director, Presbyterian Historical Society

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry
Senior Director of Funds and Development

**•Corporation
Minutes**

3. Recommended to the Board of Directors of Presbyterian Church (U.S.A.), A Corporation approval of the Minutes of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and its constituent corporations meeting of September 17-18, 2014. **(F.101)**

**Housing
Allowance
Delegations**

The corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation **VOTED** to **APPROVE** and **RECOMMEND** to the Presbyterian Mission Agency Board the Housing Allowance Designations. **(E.102)**

RESOLVED, that the attached housing allowance designations are ratified; AND further that 40 percent of the salary of every Teaching Elder on the

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exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); AND further that these housing allowance designations are approved for 2015 and all future years unless otherwise provided by the Corporation; AND further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts

**Election of
Corporate
Officer**

The corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation **VOTED** to **APPROVE** and **RECOMMEND** to the Presbyterian Mission Agency Board the election of corporate officer.
(E.104)

RESOLVED, That the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation ("Corporation") hereby elects Barry Creech as the Vice President of the Corporation and its Constituent Corporations effective immediately to serve for a period of one (1) year or until his death, resignation, removal, until a successor is elected or until his employment status with the Corporation is terminated.

Adjournment

With no further business the meeting was adjourned at 3:40 p.m. with closing prayer by Kathy Trott.

**Respectfully Submitted,
Diane Dulaney, Recorder**

1 Note regarding resolution concerning housing allowance designations:

Due to security concerns surrounding mission personnel in certain areas of the world, the list of housing allowance designations ("List") is not attached because the report is posted on the Presbyterian Mission Agency website. During the corporate meeting, the List will be displayed on the screen for review by the board. The Corporate Minutes will include the List as an attachment, hence the language as reflected above in the resolution. The official Minutes (printed version) will contain the List approved by the board. The version of the Minutes available on the website will include a redacted version of the List with those persons for whom there is a security concern being removed.