

**ITEM E.104
FOR ACTION**

| <i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i> | | | | |
|---|---------------------------|---|---------------------------------------|---|
| | A. Finance | X | E. Corporate Property, Legal, Finance | J. Board Nominating & Governance Subcommittee |
| | B. Justice | X | F. PC(USA), A Corporation | P. Plenary |
| | C. Leadership | | G. Audit | |
| | D. Worshiping Communities | | H. Executive Committee | |

Subject: Authorization of Contract Signors

Recommendation:

It is recommended that the corporate Property, Legal, and Finance Committee, recommend to the Board of Directors of Presbyterian Church (U.S.A.), A Corporation the following resolution for its approval:

RESOLUTION

RESOLVED, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less.

Office of the General Assembly Staff:

- Manager, Budgets
- Manager, Ecumenical Education
- Manager, GA Business and OGA Records
- Manager, General Assembly Nominating Committee
- Manager, Judicial Process and Social Witness
- Manager, Leadership Development and CLC
- Manager, Office of Immigration Issues
- Manager, OGA Publications and PHS Records Support
- Manager, OGA Records
- Manager, OGA Web Services
- Manager, OGA Technologies
- Manager, Preparation for Ministry/Exams
- Manager, Committee on Representation
- Manager, Ruling Elder Resources and Educator Certification

Presbyterian Mission Agency Staff:

- Administrative Project Manager, Communications and Funds Development
- Associate for Board Meeting Support and General Assembly Coordination
- Associate, Mission Program Administration
- Associate Mission Director for Administration (effective date position is filled)
- Associate Mission Director for Program (effective date position is filled)
- Associate Mission Director, Compassion, Peace & Justice
- Associate Mission Director, Mission Effectiveness and Administration

Associate Mission Director, Theology, Formation & Evangelism
Co-director, Stony Point Center
Coordinator, Research Services
Director, Communication Services
Director, Human Resources
Director, Mission Communications
General Manager, World Mission (expires November 20, 2015)
Manager, Special Offerings
Mission Director, Compassion, Peace & Justice
Mission Director, Racial Ethnic & Women's Ministries
Mission Director, Theology, Formation & Evangelism
Mission Director, World Mission
Publisher

RESOLVED, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

RESOLVED, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly
Director of Assembly Operations
Director of Communications
Director of Constitutional Interpretation
Director of Ecclesial Ministry
Director of Ecumenical Relations
Director of Mid Council Relations
Director of Records and History
Director of Ordered Ministry and Certification
Manager, Meeting Services
Executive Director, Presbyterian Historical Society

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry
Senior Director of Funds and Development

RESOLVED, that the Executive Committee, sitting as the Executive Committee of Presbyterian Church (U.S.A.), A Corporation, be and it hereby is authorized to take any and all action to revise or amend the positions authorized to sign contracts and the monetary levels at which positions are authorized to sign contracts.

Background: Both the Office of the General Assembly (“OGA”) and the Presbyterian Mission Agency (“PMA”) operate via Presbyterian Church (U.S.A.), A Corporation (“PCUSA”). Each has Contract Policies and Guidelines which have been approved either by the board of PCUSA itself or via a designated body (i.e., the Executive Leadership Team of the PMA, n/k/a the Leadership Cabinet).

Corporate officers of PCUSA may sign any contract on behalf of PCUSA. The purpose of the action above is to authorize additional staff to sign contracts within specified parameters. Those listed in this action as contract signors have been designated by their respective Leadership Cabinet staff person or, in the case of OGA staff, the OGA Leadership Team. Because of the discussions regarding the Ghost Ranch Conference Center Governance Covenant which included the size of the operation and the remote location of the property, it was agreed to increase the signing authority for the Executive Director, Ghost Ranch. Finally, because of ongoing restructuring, the Legal Office submits the list above for approval by the Corporate Board of Directors in order that contracts may continue to be processed efficiently and with proper controls.