

PRESBYTERIAN MISSION AGENCY BOARD

September 23-25, 2015

Executive Committee

Report H.001

PRESBYTERIAN MISSION AGENCY BOARD

EXECUTIVE COMMITTEE

September 23-25, 2015

Report One

The Presbyterian Mission Agency Board Executive Committee reports for information its activities since the Board Executive Committee meeting of April, 2015. *(Please note – Appendices to minutes are not attached. They are kept with the office record and are available upon request.)*

This report covers activities of the Executive Committee Meeting on May 6, 2015, May 22, 2015, May 31, 2015, June 4, 2015, June 12, 2015, June 16, 2015, June 18, 2015, June 25, 2015, July 8, 2015, July 14, 2015, July 22-24, 2015, August 28, 2015, September 9, 2015 and September 14, 2015.

May 6, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation, and property matters with only voting members of the committee and the following invited guests, to attend all or part of the closed session:

- Kenneth Godshall, Personnel Subcommittee
- Landon Whitsitt, Personnel Subcommittee
- John Sheller, counsel, Stoll Keenon Ogden

The following action was taken in closed session:

To **PERMIT** Stoll, Keenon, Ogden to consult with Mike Kirk, Associate General Counsel for the Presbyterian Mission Agency at John Sheller's discretion regarding previously assigned personnel matters.

May 22, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation, and property matters with only voting members of the committee and the following invited guest, to attend all or part of the closed session:

- John Sheller, counsel, Stoll Keenon Ogden

No actions were taken in closed session.

May 31, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel and property matters with only the voting members of the Executive Committee and the following individual:

- John Sheller, attorney

No actions were taken in closed session.

June 4, 2015

PRESBYTERIAN MISSION AGENCY BOARD

September 23-25, 2015

Executive Committee

1. The Executive Committee took an action to amend the September 2015 stated board meeting dates to September 23-25, 2015.
2. The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee, and the following invited guests, to attend all or part of the closed session.
 - John Sheller, counsel, Stoll Keenon Ogden.
3. The Executive Committee took the following action in closed session.

To **DIRECT** the Personnel Subcommittee to prepare for the Executive Committee a recommendation for performance goals, evaluation process, and other important metrics for the Executive Director, for consideration by the Executive Committee by July 22, 2015.

June 12, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee, and the following invited guests, to attend all or part of the closed session:

- John Sheller, counsel, Stoll Keenon Ogden.
- Linda Valentine, Executive Director, Presbyterian Mission Agency
- Mike Kirk
- Kathy Francis
- Kathy Melvin

No actions were taken in closed session.

June 16, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee, and the following invited guests, to attend all or part of the closed session:

- John Sheller, counsel, Stoll Keenon Ogden.
- Linda Valentine, Executive Director, Presbyterian Mission Agency
- Kathy Francis

No actions were taken in closed session.

June 18, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee, and the following invited guests, to attend all or part of the closed session.

- John Sheller, counsel, Stoll Keenon Ogden.

No actions were taken in closed session.

June 25, 2015

1. The Executive Committee **VOTED** to approve the following outstanding New Church Developments as the 2015 Sam & Helen R. Walton Award recipients which were selected and recommended by the Mission Development Resources Committee at its May 14, 2015 meeting to receive a one-time award of up to \$50,000:
 - 1) Northland Village Church NCD, San Fernando Presbytery, Synod of Southern California and Hawaii - \$35,000
 - 2) Camino de Vida NCD, Santa Fe Presbytery, Synod of the Southwest - \$35,000
 - 3) The Fellowship Place, Charlotte Presbytery, Synod of the Mid-Atlantic - \$35,000
2. The Executive Committee **VOTED** to approve on behalf of the Presbyterian Mission Agency and Presbyterian Church (U.S.A.), A Corporation attached revisions to the Policies and Guidelines of the General Assembly Church Loan Program Endowment Funds to permit the offering of a new loan product, the Restoring Creation Loan, as recommended by the Mission Development Resources Committee (MDRC), said revisions show deletions as strikethroughs and additions as underlines.

See ([Appendix 1](#)) for full report.

3. The Executive Committee **VOTED** to approve the celebration of Holy Communion at the following events:
 - New Worshiping Communities Coach Training and the Discipleship Conference on January 18-23, 2016
 - Evangelism and Church Growth Conference on August 8-12, 2016
4. The Executive Committee **VOTED** to ratify the appointment of David Ezekiel to serve the unexpired term of Corey Schlosser-Hall as the liaison from the Worshiping Communities Committee to the Mission Development Resource Committee. This term will conclude in September 2018.
5. Barry Creech presented the request for clarifying the roles of the Presbyterian Mission Agency Board and staff members for the 2017-2020 Mission Work Plan strategy process ([Appendix 2](#)).
6. The Executive Committee received a document from the Strategy Advisory Group (SAG) ([Appendix 3](#)) asking the Committee to help “determine what level of decisions need to be made in the future, and the sequence in which they should be made.” The Executive Committee discussed the difficulty of embarking on a four-year plan under current circumstances and agreed to the following sequence of events for developing the work plan.

PRESBYTERIAN MISSION AGENCY BOARD

September 23-25, 2015

Executive Committee

- 1) “Strategy Bridge” to guide the development of the Mission Work Plan and budget for 2017-2018.
 - 2) Respond to a referral from the April Board meeting to develop for the September 2015 Board meeting a “recommendation on a process to consider a churchwide conversation on the mission, priorities, and structures of the PMA.”
 - 3) The search for a permanent Executive Director.
7. Creech led the Executive Committee through the results of the April 2015 Board Meeting Survey ([Appendix 4](#)).
8. The Executive Committee met in closed session. The following action was taken in closed session:

The Executive Committee approved the Executive Director’s proposal for restructuring within the staff organization, said restructure discussed in detail with the Executive Committee and more fully described in [Appendix 5](#) and [Appendix 6](#) to this motion, such appendices to be attached once the restructure has been implemented the week of June 29.

July 8, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee, and the following invited guests, to attend all or part of the closed session:

- Martha Clark

The following actions were taken in closed session:

1. The Executive Committee **approved** a motion stating that “Upon recommendation of the General Counsel, after consultation with the chair of the board and the executive director, the executive committee finds that Marsha Anson, General Presbyter/Stated Clerk of Glacier Presbytery, does not have a conflict of interest under the Ethics Policy with regard to the submission of a grant application on behalf of Glacier Presbytery, signed June 12, 2015, to the Mission Development Resources Committee.”
2. The Executive Committee **approved** a motion “to designate Barry Creech, Director for Policy, Administration and Board Support, and Earline Williams, Chief Financial Officer/Deputy Executive Director of Shared Services, as Temporary-Co-Managers of the Presbyterian Mission Agency, beginning July 11, 2015, until such time as an interim Executive Director is in place, and empower the Chair and Vice-Chair of the Board to negotiate a memo of understanding with them, outlining responsibilities during this period”

July 14, 2015

PRESBYTERIAN MISSION AGENCY BOARD

September 23-25, 2015

Executive Committee

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee to attend the closed session.

No actions were taken in closed session.

July 22-24, 2015

The Executive Committee met for its annual retreat at the offices of the Presbytery of Philadelphia, from July 22, 2015 to July 24, 2015.

The following actions were taken at the meeting:

1. To **appoint** Glen Snider as the replacement for Marci Glass on the Ghost Ranch Governing Board from June 1, 2015 to May 31, 2016.
2. To **permit** the use of the chapel, consistent with the center's chapel and building use policy, for any couple bearing a lawfully issued marriage license.
3. The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee. No actions were taken in closed session.

August 28, 2015

1. The Executive Committee **VOTED** to approve the agendas for the September 2015 meetings of the Executive Committee and the Presbyterian Mission Agency Board.
2. The Executive Committee **VOTED** to approve the assignment of business to committees ([Appendix 7](#)).
3. The Executive Committee **convened** in closed session to discuss personnel, litigation and property matters with only voting members of the Executive Committee and Ruth Gardner, manager, Human Resources. The following action was taken in closed session.

To give Presbyterian Mission Agency Temporary Co-Managers Barry Creech and Earline Williams each a one-time, \$5,000 performance bonus to be paid no later than December 31, 2015, and to give them each an additional seven days of paid leave to be taken by the end of the second quarter in 2016.

September 9, 2015

The Executive Committee of the Presbyterian Mission Agency Board met concurrently as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation. The following actions were taken at this meeting:

1. The Executive Committee acting as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation, **VOTED** to approve the following resolutions from the Property, Legal and Finance Committee ([Appendix 8](#)):

PRESBYTERIAN MISSION AGENCY BOARD

September 23-25, 2015

Executive Committee

RESOLVED, that the Presbyterian Church (U.S.A.), A Corporation (“Corporation”) approves advancing the amount of One Hundred and Twenty Thousand Dollars (\$120,000) from the capital reserve budget to pay on behalf of Stony Point Conference Center for emergency roof replacements, said advancement being conditioned upon the replenishment of these advanced funds as follows:

Repayment shall be made annually, on or before December 31st, in equal amounts over a 10 (ten) year period. If excess revenue from Stony Point Conference Center annual operations is available, those funds will be set aside to reduce the advance balance, and will be remitted to the Corporation in the 1st quarter of the following year.

Further resolved to direct PMA Director of Theology, Formation and Evangelism, PMA Director of the Treasury, and the Co-Directors of Stony Point Conference Center to bring revisions to Milestones to include capital advances by the September 2015 Board Meeting.

Funds will be released by the Corporation to the vendor(s) which perform the roof work as the contracted work is completed, inspected, and signed off by the PMA Director of Theology, Formation and Evangelism and the Co-Directors of Stony Point Conference Center.

2. The Executive Committee acting as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation, **VOTED** to approve the following resolution ([Appendix 9](#)):

RESOLVED, in the interest of maintaining continued temporary leadership and during the search for the Interim Executive Director, that the binding effect of the actions of the Executive Committee taken to appoint Barry Creech and Earline Williams the temporary co-managers of the Presbyterian Mission Agency, is extended, and these actions remain in full force and effect until the earlier of the commencement of work of an Interim Executive Director or the February 2016 Presbyterian Mission Agency Board meeting.

3. The Executive Committee convened in closed session to discuss personnel, property, and litigation matters with only members of the Executive Committee to attend the closed session, and with the following individuals to attend portions or all of the meeting:
 - Ruth Gardner
 - Lisa Robbins

No actions were taken in closed session. Gamm announced that the Executive Committee called a meeting for Monday, September 14 at 5:00 p.m. EDT via teleconference.

September 14, 2015

The Executive Committee convened in closed session as the Executive Committee of the Presbyterian Church (U.S.A.), A Corporation to discuss personnel, litigation and property matters with only voting members of the Executive Committee. No actions were taken in closed session.