

**ITEM C.203**  
**FOR INFORMATION**

**MISSION CO-WORKER HANDBOOK UPDATE**  
**REGARDING MISSION PERSONNEL ACTIONS**

The Leadership Committee of the Presbyterian Mission Agency Board approved a change in the approval process for “Actions” for Mission Personnel at the September 23-25, 2015 board meeting (Item C.103 - Mission Personnel Sub-Committee Actions). This change was incorporated and reflected in The Presbyterian Mission Agency of the Presbyterian Church (U.S.A.) Mission Co-Worker Handbook in the Section V, letter B and Section VI, letter Y, numeral 4, as written below.

The updated approved procedure can be found online at  
[http://www.presbyterianmission.org/site\\_media/media/uploads/missionpersonnel/pdf/handbook\\_2014-03\\_updated\\_handbook\\_2014.pdf](http://www.presbyterianmission.org/site_media/media/uploads/missionpersonnel/pdf/handbook_2014-03_updated_handbook_2014.pdf)

Section V. Candidacy and Appointment to Mission Service

B. Appointment Action

Mission personnel of Presbyterian World Mission are employees of the Presbyterian Church (U.S.A.), A Corporation. As mission personnel, an appointment “Action” which defines the term of service and details of appointment will be reviewed and submitted for approval to the World Mission Leadership Team. All approved Mission Personnel “Actions” will be reported to the PMAB through its Leadership Committee for information and to make elected members aware of prayer and support needs.

Section VI. Service of Mission Co-worker

Y. Reappointment / Reassignment

4. Personnel Action

When the concerned parties have agreed upon the proposed reappointment, a personnel action that states the terms of the reappointment/reassignment is presented to the World Mission Leadership Team for final approval. If reappointment/reassignment does not occur, procedures for termination of service apply. The receiving body and the Mission Co-Workers will be notified of the decision regarding reappointment.