

Approved: September 23, 2015

**Minutes of the Executive Committee of the
Presbyterian Mission Agency Board
Of the Presbyterian Church (U.S.A.)
Conference Call**

June 25, 2015

CALL TO ORDER Marilyn Gamm, Chair, called the meeting of the Executive Committee of the Presbyterian Mission Agency Board (“the Board”) to order with prayer.

ATTENDANCE Gamm called upon Susan Abraham, recorder for the meeting, to call the roll. A quorum was declared present for the transaction of business.

MEMBERS PRESENT Marsha Zell Anson – Member-at-large
James Ephraim, Jr. – Chair, Justice Committee
Marilyn Gamm – Chair, Presbyterian Mission Agency Board
Chad Herring – Chair, Finance Committee
Mihee Kim-Kort – Member-at-large
David Shinn – Chair, Worshiping Communities Committee
Josephene Stewart – Vice-chair, Presbyterian Mission Agency Board
Kevin Yoho – Chair, Leadership Committee
Linda Valentine – Member ex-officio

Leadership Cabinet Kathy Francis – Senior Director, Communications Ministry
Earline Williams – Deputy Executive Director for Shared Services

Recorder Susan Abraham – Staff, Office of the Executive Director

Others Martha Clark – Staff, Office of Legal Services
Barry Creech – Staff, Office of the Executive Director
Ruth Gardner – Staff, Human Resources
Debbie Gardiner – Staff, Office of the Executive Director
Denise Hayden – Staff, Office of the Executive Director
Mike Kirk – Staff, Office of Legal Services
Tim McCallister – Staff, Evangelism and Church Growth
James Rissler – Presbyterian Investment and Loan Services
Leslie Scanlon – Presbyterian Outlook

ACTION – 1-EC-062515
WALTON AWARDS

The Executive Committee **VOTED** to approve the following outstanding New Church Developments as the 2015 Sam & Helen R. Walton Award recipients which were selected and recommended by the Mission Development Resources Committee at its May 14, 2015 meeting to receive a one-time award of up to \$50,000 ([Appendix 1](#)).

1. Northland Village Church NCD, San Fernando Presbytery, Synod of Southern California and Hawaii - \$35,000

2. Camino de Vida NCD, Santa Fe Presbytery, Synod of the Southwest - \$35,000
3. The Fellowship Place, Charlotte Presbytery, Synod of the Mid-Atlantic - \$35,000

ACTION – 2-EC-062515
RESTORING CREATION
LOAN

Jim Rissler, president of Presbyterian Investment and Loan Program, presented background information on the “Restoring Creation Loan.”

The Executive Committee **VOTED** to approve on behalf of the Presbyterian Mission Agency and Presbyterian Church (U.S.A.), A Corporation attached revisions to the Policies and Guidelines of the General Assembly Church Loan Program Endowment Funds to permit the offering of a new loan product, the Restoring Creation Loan, as recommended by the Mission Development Resources Committee (MDRC), said revisions show deletions as strikethroughs and additions as underlines.

See ([Appendix 2](#)) for full report.

ACTION – 3-EC-062515
CELEBRATION OF HOLY
COMMUNION

The Executive Committee **VOTED** to approve the celebration of Holy Communion at the following events ([Appendix 3](#)):

- New Worshiping Communities Coach Training and the Discipleship Conference on January 18-23, 2016
- Evangelism and Church Growth Conference on August 8-12, 2016

ACTION – 4-EC-062515
LIAISON TO MDRC

The Presbyterian Mission Agency Board Executive Committee **VOTED** to ratify the appointment of David Ezekiel to serve the unexpired term of Corey Schlosser-Hall as the liaison from the Worshiping Communities Committee to the Mission Development Resource Committee. This term begins immediately and will conclude in September 2018 ([Appendix 4](#)).

BOARD/STAFF ROLES
MISSION WORK PLAN
PROCESS

Gamm invited Barry Creech to present the request for clarifying the roles of the Presbyterian Mission Agency Board and staff members for the 2017-2020 Mission Work Plan strategy process ([Appendix 5](#)).

The Executive Committee also received a document from the Strategy Advisory Group (SAG) ([Appendix 6](#)) asking the Executive Committee to help “determine what level of decisions need to be made in the future, and the sequence in which they should be made.” The Executive Committee discussed the difficulty of embarking on a four-year plan under current circumstances and agreed to the following sequence of events for developing the work plan.

1. “Strategy Bridge” to guide the development of the Mission Work Plan and budget for 2017-2018.
2. Respond to a referral from the April Board meeting to develop

for the September 2015 Board meeting a “recommendation on a process to consider a churchwide conversation on the mission, priorities, and structures of the PMA.”

3. The search for a permanent Executive Director.

The Executive Committee approved the chart outlining the levels of strategic planning. A few amendments were made to the section on the division of labor between management and Board.

High-level Strategic Thinking; Concepts and Division of Labor

<u>Strategic step or task</u>	<u>Management</u>	<u>Board</u>	<u>SAG</u>
Charter/Structure Review	Brain Storm Input	Brain Storm Develop	
Coordinate with Partner Agencies	Support/Do	Support/Do	
Communicate with Church	Support/Do	Support/Do	
Vision / Mission / Values	Brain Storm Refine	Brain Storm Approve	
Strategic Assumptions	Brain Storm Refine	Brain Storm Approve	
Directional Goals	Develop	Approve	
Annual Plan	Develop	Approve	
Vital Signs/Evaluation model	Brain Storm Develop	Brain Storm Approve	
Monitor	Do	Do	

Jo Stewart, Chad Herring and Barry Creech were authorized to complete the SAG column.

**2015 EXECUTIVE
COMMITTEE RETREAT**

Herring and Marsha Anson presented plans for the Executive Committee retreat on July 22-24 in Philadelphia. They have been working with the Presbytery of Philadelphia to visit four ministries focusing on the “Educate a Child: Transform the World,” initiative. Herring and Anson will enlist more ideas for the retreat from the Executive Committee via email.

**BOARD AND EXECUTIVE
COMMITTEE MEETING
BUDGETS**

Creech presented an update on the budget for the Board and Executive Committee meetings for information ([Appendix 7](#)).

**CHURCHWIDE
CONVERSATION ON THE
MISSION, PRIORITIES, AND
STRUCTURES OF THE PMA**

Creech reminded the Executive Committee of the referral from the April Board meeting directing the “Strategy Advisory Group and Executive Committee, in consultation with the Strategy Working Group, to come back to the September 2015 Board Meeting with a recommendation on a process to consider a churchwide conversation on the mission, priorities, and structures of the PMA.”

The Strategy Advisory Group will present recommendations to the

Executive Committee for approval at their retreat in July.

**APRIL 2015 BOARD
MEETING SURVEY**

Creech led the Executive Committee through the results of the April 2015 Board Meeting Survey ([Appendix 8](#)).

The Executive Committee will discuss some of the suggestions offered in the survey at the July retreat.

**ACTION – 5-EC-062515
CONVENE IN CLOSED
SESSION**

The Executive Committee **VOTED** to convene in closed session at 2:47 p.m. to discuss personnel, property, and litigation matters with only members of the Executive Committee to attend the closed session, and with the following individuals to attend portions or all of the meeting:

1. Linda Valentine
2. Barry Creech
3. Martha Clark
4. Kathy Francis
5. Ruth Gardner
6. Mike Kirk
7. Earline Williams

**ACTION – 6-EC-062515
RISE FROM CLOSED
SESSION**

The Executive Committee **VOTED** to rise from closed session at ?? and on June 29 released the following action taken in closed session:

That the Executive Committee approved the Executive Director’s proposal for restructuring within the staff organization, said restructure discussed in detail with the Executive Committee and more fully described in [Appendix 9](#) and [Appendix 10](#), such appendices to be attached once the restructure has been implemented the week of June 29.

**ADJOURNMENT AND
CLOSING PRAYER**

There being no further business, the meeting of the Executive Committee was closed with prayer at

Marilyn Gamm
Chair, Presbyterian Mission Agency Board

Linda Valentine
Executive Director, Presbyterian Mission Agency