

Approved April 10, 2013

**Minutes of the Executive Committee of the
Presbyterian Mission Agency Board
Of the Presbyterian Church (U.S.A.)
The Presbyterian Center
September 12, 2012
Louisville, Kentucky**

CALL TO ORDER

The 216th stated meeting of the Executive Committee of the Presbyterian Mission Agency Board (the Board) was called to order by the chair, Mr. Matt Schramm. Mr. Schramm led the Executive Committee members in prayer and recitation of the Executive Committee Covenant.

ATTENDANCE

Those present for all or a portion of the meeting were:

Members

Steve Aeschbacher – Member-at-large
Art Canada – Vice-chair
Mihee Kim-Kort – Chair, Worshiping Communities Committee
Cathy Piekarski – Member-at-large
Noelle Royer – Chair, Justice Committee
Matthew Schramm – Chair
Joyce Smith – Chair, Leadership Committee
Connie Tubb – Chair, Finance Committee
Linda Valentine – Member ex-officio

Executive Leadership Team

Joey Bailey – Deputy Executive Director for Shared Services
Dave Crittenden – Communications and Funds Development
Roger Dermody – Deputy Executive Director for Mission
Jill Hudson – Coordinator, Mid Council Relations
Vince Patton – Executive Administrator

Members Excused

Heath Rada – Member-at-large

Recorder

Susan Abraham –Staff, Office of the Executive Director

Others

Terri Bate – Staff, Communications and Funds Development
Martha Clark –Staff, Office of Legal Services

Mark Cork – Premier Studios
Barry Creech –Staff, Communications and Funds Development
Dana Dages – Staff, Office of the Executive Director
April Davenport –Staff, Office of Legal Services
Deborah Fair – Moderator, General Assembly Committee on Representation (GACOR)
Matt Johnson – Premier Studios
Mike Kirk –Staff, Office of Legal Services

Jeffrey Lawrence – Staff, Communications and Funds Development
Sam Locke – Staff, Communications and Funds Development
Kears Pollock – Presbyterian Mission Agency Board Member
Leslie Scanlon, Presbyterian Outlook
Melody Smith – Staff, Communications and Funds Development
Gail Strange – Staff, Communications and Funds Development
Jerry Van Marter –Staff, Presbyterian News Service

ACTION 1-EC-91212
ADOPTION OF AGENDA

Mr. Schramm reviewed and the Executive Committee **VOTED to adopt** the proposed agenda for this meeting (**Appendix1**).

ACTION 2-EC-91212
APPROVAL OF EXECUTIVE
COMMITTEE MINUTES

The Executive Committee **VOTED to approve** the minutes of the following Executive Committee meetings as presented:

- June 29, 2012
- August 7-8, 2012
- August 24, 2012

ACTION 3-EC-91212
2014 PROGRAMMATIC
EMPHASES

The Executive Committee **VOTED to approve** the list of Special Days and Programmatic Emphases for 2014. These days will be listed in the Presbyterian Planning Calendar and other materials (**Appendix 2**).

Background: The following guidelines were approved at the September 2005 meeting of the General Assembly Mission Council (now Presbyterian Mission Agency Board).

**Guidelines for Programmatic Emphases:
the Presbyterian Planning Calendar**

The life and worship of the local church finds its rhythm in the seasons of the church year as they reflect the life of the Lord and relate to our faith narrative found in Scripture. At the same time, the people of God do not live in isolation. The context of Christian ministry and worship is the world in which we live. The faith community proclaims that God is sovereign over all creation, acts in history, is revealed in Scripture and is at work in our world today. Each congregation has the responsibility through its session to respond to the work of God's Spirit in the life of the community, presbytery and region. Our sense of Christian vocation leads us in a variety of responses through mission service and spiritual formation. Programmatic emphases are those opportunities for churchwide participation and focus on the whole church's mission together.

The following criteria reflect the theological and liturgical grounding in which our programmatic emphases are rooted.

1. Approved emphases will demonstrate a commitment to the liturgical calendar, the lectionary and the programmatic needs of the denomination.

2. The church's liturgical calendar—with particular attention to Advent and Christmas, the Season of Lent and Easter Sunday, as well as historic feasts of Epiphany, the Transfiguration, the Day of Pentecost, Trinity Sunday and the Festival of Christ the King—provides a historical and theological framework for shaping the rhythm and life of our church.
3. Ecumenically shared emphases will receive primary consideration.
4. The Mission Work Plan of the General Assembly Mission Council provides a framework for understanding churchwide mission. In order to give substance and meaning to these designated observances, programmatic emphases should relate to and be supported by the Mission Work Plan.
5. In order to be fair to all General Assembly Mission Council programs, requests will be reviewed for overlap and redundancy. Each program team will normally have no more than one programmatic emphasis and is responsible for providing interpretive resources.
6. Since the church in God's world must be cognizant of its relationship with other world religions and the culture in which it exists, major Jewish, Islamic and secular holidays also will be included.

ACTION 4-EC-91212
CHAIR APPOINTMENTS

Mr. Schramm reported and the Executive Committee **VOTED** to:

A. Ratify the following appointments made by the Chair:

1. Procedures Subcommittee:

- **Chad Herring**
- **Cathy Piekarski – chair**
- **Marianne Rhebergen**
- **Connie Tubb**

2. Restricted Funds Oversight Sub-committee, Class of 2014:

- **Melissa DeRosia**
- **Alan Ford – Co-opted member**
- **Kevin Yoho**
- **Glen Snider – appointed as chair of the Subcommittee**

3. Personnel Subcommittee

- Marsha Anson
- Arthur Canada - chair
- Joyce Emery
- Heath Rada
- Jo Stewart

4. Board of Pensions Search Committee

- Teresa Bryce Bazemore

5. MRTI

- A member of the Justice Committee in the Class of 2016

**ACTION 5-EC-91212
NOMINATING COMMITTEE**

B. Nominate for Board election the following two members to serve on the Nominating Committee, Class of 2014:

- Steve Aeschbacher
- Jan Dowlearn

**ACTION 6-EC-91212
JARVIE COMMONWEAL
SERVICE**

C. Recommend that the Presbyterian Mission Agency Board approve and forward to the Board of National Missions for action the nomination of Alan Ford to serve as the Presbyterian Mission Agency Board liaison on the Jarvie Commonweal Service Committee, for a three year term beginning January 1, 2013.

**220TH GA (2012)
REFERRALS**

The Executive Committee received the 220th GA (2012) referrals to Presbyterian Mission (**Appendix 3**).

**ACTION 7-EC-91212
CELEBRATION OF HOLY
COMMUNION**

The GAMC Executive Committee **VOTED to approve** the celebration of Holy Communion at the Credo Conferences in 2013.

The conferences for 2013 will be held as follows:

<u>2013 Dates</u>	<u>Location</u>
3/4-3/11	Beaver Hollow, Java Center, NY
4/8-4/15	Lake Logan, Canton, NC

5/6-5/13	Solomon, Loranger, LA
6/3-6/10	Wooded Glen, Henryville, IN
9/9-9/16	Wooded Glen, Henryville, IN
10/7-10/14	Mo-Ranch, Hunt, TX
11/11-11/18	Lake Logan, Canton, NC

Background:

This is an annual request from the Board of Pensions of the PC(USA) on behalf of the CREDO program..

The Conference Leaders for the teams that lead these conferences are: Rev. Riley Jensen, Rev. Kent Organ, The Rev. Laird Stuart and The Rev. Peter Sime. Each team is comprised of eight faculty members. All officiants and servers are ordained Teaching Elders and Ruling Elders in the Presbyterian Church (U.S.A).

As history, Presbyterian CREDO was begun in 2005 by adopting and adapting the model of CREDO, Inc., a program of the Episcopal Church. As of June, 2012, 36 conferences have been offered for over 980 clergy and Presbytery staff. Each conference is eight days in length, and the rhythm of each day includes worship, plenary sessions, workshops, individual consultations, some fun activities, and time for reflection and discernment. Conferences are designed to offer renewal and retreat for participants and an opportunity to be attentive to the workings of the Holy Spirit within them. Special attention is given to four component areas: Spiritual Development, Vocation, Health and Finance.

**ACTION 8-EC-91212
GAMC MEETING SCHEDULE
FOR 2015-2016**

The Executive Committee **VOTED to forward** the proposed schedule of Board Meetings for July 2014 – September 2016 to the GAMC for approval (**Appendix 4**).

**ACTION 9-EC-91212
PERSONNEL SUBCOMMITTEE
CHARTER**

The Executive Committee reviewed and **VOTED to approve** the following resolutions related to the Personnel Subcommittee:

RESOLVED, that the Executive Committee amend the membership of the Personnel Subcommittee to include the Executive Director of the Presbyterian Mission Agency as a corresponding member with voice but without vote; and

FURTHER RESOLVED, that the Executive Committee approve the charter of the Personnel Subcommittee (Appendix 5).

**PRESBYTERIAN MISSION
VISUAL IDENTITY**

Mr. Matt Cork and Mr. Matt Johnson from Premier Studios unveiled the new logo for the Presbyterian Mission Agency. The new logo was developed to represent a visual identity for the new name that was approved by the 220th General Assembly (2012). It symbolizes the agency's focus on engaging in God's mission for the

transformation of the world through collaboration, accountability, responsiveness, and excellence.

FINANCIAL REPORTS

Mr. Joey Bailey presented the revised Budgets for 2013 and 2014 and the proposed changes.

**COMMUNICATIONS &
FUNDS DEVELOPMENT**

The Executive Committee received an update on the World Mission Funds Development Report and the Special Offerings Management Report from Ms. Terri Bate and Mr. Sam Locke.

Ms. Gail Strange reported on the strategic efforts that are being employed to communicate the work of the Presbyterian Mission Agency. Ms. Strange shared that a thumb drive with resources, talking points, presentations and videos has been developed for Board members in order to engage them in the communications strategy. A new website has also been created to assist ambassadors in their interpretive work.

**REVIEW OF COMMITTEE
BUSINESS**

The chairs of each of the Mission Committees highlighted the business expected before their particular committees for this meeting.

**ACTION 10-EC-91212
RESTRICTED FUNDS
OVERSIGHT SUBCOMMITTEE
REPORT**

The Executive Committee **VOTED to forward** the list of Presbyterian Mission restricted funds grants to the Board with a recommendation for approval (**Appendix 6**).

EXPECTATIONS

Mr. Schramm reviewed the Roles and Responsibilities for members of the Executive Committee (**Appendix 7**).

BOARD DEVELOPMENT

As part of the Board development for the Executive Committee, Mr. Schramm and Ms. Mihee Kim-Kort reviewed and reflected on the chapters “It’s All Invented” and “Stepping into a Universe of Possibility,” from the book *The Art of Possibility*, by Benjamin and Rosamund Zander.

**GOVERNANCE TASK
FORCE UPDATE**

Mr. Kears Pollock, chair of the Governance Task Force, gave an update on the work of the Task Force. Mr. Pollock reported that the Task Force is working on clarifying and simplifying the policies of the Board and the role of Board members. The Task Force is also reviewing the current structure of Presbyterian Mission Agency Board committees as well as the role of related committees and their responsibilities to the General Assembly. At their next meeting, the Task Force will consider next steps, including the creation of a Standing Governance Committee.

**ACTION 11-EC-91212
CONVENE IN CLOSED SESSION**

The Executive Committee **VOTED to convene** in closed session to discuss personnel and litigation matters with only members of the Executive Committee and the following individuals:

Linda Valentine
Roger Dermody
Barry Creech
Joey Bailey

Hunter Farrell
Martha Clark
Mike Kirk
April Davenport
Susan Abraham

ACTION 12-EC-91212
RISE FROM CLOSED SESSION

The Executive Committee **VOTED to rise** from closed session and the chair announced that the following action was taken:

ACTION 13-EC-91212
IARP

The Executive Committee of the Presbyterian Mission Agency Board **approved** the plan of the IARP Leadership Team to present its report responding to the recommendations of the Independent Abuse Review Panel to the April 2013 Executive Committee meeting (**Appendix 8**).

ADJOURNMENT &
CLOSING PRAYER

The meeting of the Executive Committee was adjourned with prayer at 12:30 p.m.

Respectfully Submitted,

Mr. Matthew Schramm

Chair, Presbyterian Mission Agency Board

Ms. Linda Valentine

Executive Director, Presbyterian Mission Agency