

ITEM D.103
FOR ACTION

<i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i>			
	A. Finance		E. Corporate Property, Legal, Finance
	B. Justice		F. PC(USA), A Corporation
	C. Leadership		G. Audit
X	D. Worshipping Communities		H. Executive Committee
			J. Board Nominating & Governance Subcommittee
			P. Plenary

Subject: **Appoint a liaison to Mission Development Resources Committee (MDRC)**

Recommendation:

The MDRC respectfully requests that The Worshipping Communities Committee nominate a member of the committee to be appointed to serve as liaison to MDRC in order to ensure that opportunities and concerns are shared in a helpful and timely manner. The new member will serve a four year term beginning September 2014.

Background:

Marilyn Gamm resigned in February 2014 as the MDRC Liaison Class of 2016. This action was postponed at the April 2014 Worshipping Communities Committee Meeting because Presbyterian Mission Agency Board members' terms were ending and a new class would begin their terms in September 2014.

Liaison responsibilities would include attending MDRC meetings twice a year in March and August with at least four additional conference calls. Upcoming meeting dates are March 9-10, 2015 and August 10, 2015. See information taken from the Presbyterian Mission Agency Manual of Operations below that explain Committee Responsibilities (*Manual of Operations, Appendix 1F Other Committees...page 43*) and Liaison Guidelines (*Manual of Operations, Appendix 1H Guidelines for Liaisons to Other Entities page 53*).

APPENDIX 1F - Other Committees

III. Other Presbyterian Mission Agency Board Related Committees

The following committees have reporting relationships established by the General Assembly or the Presbyterian Mission Agency Board. If the chairperson of one of these committees wishes to address a Presbyterian Mission Agency Board Committee, he or she may request time from the chair of the mission committee prior to the meeting. Ordinarily, such requests will be granted subject to available time on the docket, and the relevance of the request.

- B. Mission Development Resources Committee (MDRC)
The Mission Development Resources Committee makes decisions on Church Loans, Walton Awards for New Church Development and Mission Program Grants (New Church Development,

PRESBYTERIAN MISSION AGENCY BOARD

September 17-19, 2014

Worshipping Communities Committee

Congregational Transformation and Specialized Ministries). Nominated by the General Assembly Nominating Committee and elected by the General Assembly, this committee reports to the Presbyterian Mission Agency Board's Worshipping Communities Committee.

1. **Budget**
MDRC provides input on the work of the Mission Program Grants, Church Loans and the Sam and Helen R. Walton Award. The budget for these items is displayed in the Evangelism and Church Growth ministry area.
2. **Staff Relationships and Lodgment**
The Office of Mission Program Grants staff that is responsible for planning, coordinating, and supporting the work of MDRC shall be answerable to the Director of Evangelism and Church Growth Ministry Area or designee.
3. **Search Procedures for Staff**
The Associate and Administrative Assistant staff members within the Office of Mission Program Grants shall be appointed by the director of Evangelism and Church Growth in accordance with The Presbyterian Mission Agency Employee Handbook.
4. **Relation to the General Assembly and the Presbyterian Mission Agency Board**
MDRC reports to the Worshipping Communities Committee, typically in the form of action items, information reports and changes to the MDRC Manual of Administrative Operations.
5. **Liaisons**
A member from the Presbyterian Mission Agency Board Worshipping Communities Committee shall be named as liaison to the MDRC.
6. **Assigned Functions**
The primary focus of the MDRC is to respond faithfully to the church growth commitment of the Presbyterian Mission Agency. This work is conducted in partnership with synods and presbyteries engaged in church growth mission through the allocation of grants and loans.

The MDRC implements its work through the following functions:

- a. Allocating grants for new church development, new worshipping communities, and presbytery support for continual congregational transformation;
- b. Originating and overseeing the payment and repayment of Presbyterian Mission Agency loans to new and existing congregations for site acquisition, building construction, renovation, and other related projects;
- c. Recommending policies, procedures and guidelines that govern the grant and church loan programs;
- d. Interpreting the purpose and availability of the grant and church loan programs to the whole church, instilling hope for future ministry to keep the church alive and growing;

PRESBYTERIAN MISSION AGENCY BOARD
September 17-19, 2014
Worshipping Communities Committee

- e. Responding in partnership with mid councils to new and emerging ministries;
- f. Reviewing and recommending to the Presbyterian Mission Agency new congregation projects nominated to receive Sam & Helen R. Walton Awards.

APPENDIX 1H - Guidelines for Liaisons to Other Entities

The General Assembly elects individuals to serve as members of the Presbyterian Mission Agency Board. As part of their call to service on the Presbyterian Mission Agency Board, some members or former members will be invited to represent the board on other entities (committees or boards). These additional assignments are secondary to the purpose for which the General Assembly has called members into service on the Presbyterian Mission Agency Board. In each of these roles, members are to represent the concerns and established interests of the Presbyterian Mission Agency Board.

The following guidelines are designed to help members cultivate the connection between their work on the Presbyterian Mission Agency Board and their service on other boards and committees. In this document, “liaison” refers to anyone who serves on another committee by virtue of first having been elected to the Presbyterian Mission Agency Board. Liaisons may be voting members or corresponding members, depending upon the particular assignment.

- I. Prior to committee meetings:
Liaisons will review the agenda for the upcoming committee meetings, and seek input from the designated staff liaison regarding:
 - Background materials that may be helpful for the committee discussion
 - Presbyterian Mission Agency Board interests that might relate to the discussion.
- II. After committee meetings:
Liaisons will keep the Presbyterian Mission Agency apprised of the work of the other committees they serve. Following each committee meeting, liaisons will send a brief note to the Board chairperson and the designated staff liaison, outlining significant items from the meeting.
- III. Prior to Presbyterian Mission Agency Board meetings:
Liaisons will prepare a written report for distribution to board members as means of keeping the board informed about the committee’s work. The report will be posted online as an information item for the board meeting. (Information items are due in the Executive Director’s office four weeks prior to a board meeting.)
- IV. During Presbyterian Mission Agency Board meetings:
Board committee chairs may, at their discretion, highlight an information item for further discussion in committee. If this is anticipated, the board committee chair will notify the liaison in advance that her or his presence may be needed during the committee session