

**PRESBYTERIAN MISSION AGENCY BOARD**  
**September 17-18, 2014**  
**Corporate Property, Legal and Finance Committee**

**ITEM E.101**  
**FOR ACTION**

<i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i>			
X	A. Finance		E. Corporate Property, Legal, Finance
	B. Justice		F. PC(USA), A Corporation
	C. Leadership		G. Audit
	D. Worshiping Communities		H. Executive Committee
			J. Nominating Committee
			K. Governance Committee
			P. Plenary

**Subject:** Minutes – Finance Committee – April 23-24, 2014

**Recommendation:** That the corporate Property Legal and Finance Committee (“Committee”) approve the following minutes from the April 23-24, 2014 Committee meeting:

**Property, Legal, and Finance Committee**  
**Presbyterian Church (U.S.A.) A Corporation**  
**Meeting Minutes**  
**Brown Hotel**  
**Louisville, KY 40202**  
**April 23-24, 2014**

**Attendance** Present for all or part of the meeting were:

**Finance Committee Members:**

Clark Cowden	Jack Hodges	Jo Stewart
Chad Herring	Jack Shelver	Kathy Trott
		Wendy Tajima

**Excused:**

Clay Antioquia	Molly Baskin	Bill Capel
Thomas Fleming		

**Staff:**

Kris Baker	Joe Ferguson	Kathie Lyvers
Terri Bate	Brian Frick	Andrea McNicol
Sylvia Carter	Ruth Gardner	Debbie Newnum
Toni Carver-Smith	Teresa Grant	Susan Ochs
Martha Clark	Denise Hampton	Tim Quinn
Barry Creech	Chip Hardwick	Lisa Robbins
April Davenport	Tamron Keith	Tim Stepp
Roger Dermody	Mike Kirk	Linda Valentine
Diane Dulaney	Sam Locke	Jerry VanMarter
		Earline Williams

**Others:**

Ellen P. Cason, Audit Committee  
Anita Clemons, Presbyterian Church (U.S.A.) Foundation  
Debra Hepler, Ghost Ranch  
Jay Hudson, Presbyterian Church (U.S.A.) Investment & Loan Program, Inc.  
Jim Rissler, Presbyterian Church (U.S.A.) Investment & Loan Program, Inc.  
Greg Rousos, Presbyterian Church (U.S.A.) Foundation  
Leslie Scanlon, Presbyterian Outlook  
Tom Taylor, Presbyterian Church (U.S.A.) Foundation

**PRESBYTERIAN MISSION AGENCY BOARD**

**September 17 – 18, 2014**

**Finance Committee**

**Item E.101**

Kitty Ufford-Chase, Stony Point Center  
Rick Ufford-Chase, Stony Point Center

**April 23, 2014**

**Welcome**

Jo Stewart, Vice Chair, welcomed everyone.

**Opening**

Jo Stewart opened the meeting with devotion and prayer led by Chad Herring, followed by the Finance Committee Dinner.

**Call to Order**

Jo Stewart called the combined meeting of the Finance Committee of the Presbyterian Mission Agency **and** the corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation meeting to order at 7:30 p.m., followed by introductions.

**Adoption of Meeting Agenda**

A revised meeting agenda was distributed and approved (**A.100**)

**Self Insurance Fund Overview**

Jo Stewart introduced Kris Baker, who gave the Self Insurance Fund Overview.

**Closed Session**

The Committee went into closed session to discuss property. In addition to Finance Committee members Clark Cowden, Jack Hodges, Jo Stewart, Chad Herring, Jack Shelver, Kathy Trott, and Wendy Tajima, the following staff were invited: Earline Williams, Denise Hampton, Andrea McNicol, Martha Clark, April Davenport, Mike Kirk, Joe Ferguson, and Sylvia Carter. The closed session ended at 9:00 p.m. with no actions taken.

**Meeting Recessed**

Kathy Trott offered the closing prayer at 9:05 p.m.

**April 24, 2014**

**Meeting Reconvened**

Jo Stewart reconvened the combined meeting of the Finance Committee of the Presbyterian Mission Agency **and** the corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation.

**Opening Prayer**

Jo Stewart offered the opening prayer.

**Call to Order**

Jo Stewart called the meeting to order at 8:45 a.m. Members will be acting both as the Finance Committee and the corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation, doing business simultaneously.

**Approval of Consent Agenda**

The corporate Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation **VOTED** to **APPROVE** the following consent agenda:

**•Corporate Committee Minutes**

1. The corporate Property, Legal, and Finance Committee (“Committee”) approved the following minutes from the February 5-6, 2014 Committee meeting: Property, Legal, and Finance Committee of the Presbyterian Church (U.S.A.), A Corporation (**E.101**)

**PRESBYTERIAN MISSION AGENCY BOARD**

**September 17 – 18, 2014**

**Finance Committee**

**Item E.101**

**•Housing Allowance Designations**

2. 2014 Housing Allowance Designations (**E.102**)  
**RESOLVED**, that the attached housing allowance designations are ratified; **AND** further that 40 percent of the salary of every Teaching Elder on the exempt staff, regardless of when hired, is hereby designated for the current year unless otherwise specifically provided (via an express amount listed); **AND** further that these housing allowance designations are approved for 2014 and all future years unless otherwise provided by the Corporation; **AND** further that these be attached to the official copy of the minutes (maintained by the corporate secretary) with the designated dollar amounts.

**•Contract Signers**

3. Authorization of Contract Signers (**E.103**)  
**RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Ten Thousand Dollars (\$10,000.00) or less.

Office of the General Assembly Staff:

Associate for Communications  
Associate for Constitutional Interpretation  
Associate for Ecumenical Relations  
Associate for Mid Council Relations  
Associate for Records and History  
Associate for Vocational Ministries  
Coordinator, Budget  
Coordinator, Ecumenical Education  
Coordinator, GA Business & OGA Records  
Coordinator, General Assembly Nominating Committee  
Coordinator, Judicial Process and Social Witness  
Coordinator, Leadership Development and CLC  
Coordinator, Office of Immigration Issues  
Coordinator, OGA Publications & PHS Records Support  
Coordinator, OGA Records  
Coordinator, OGA Web Services  
Coordinator, Preparation for Ministry/Exams  
Coordinator, Representation, Inclusion, and Ruling Elder Training  
Coordinator, Ruling Elder Resources and Educator Certification

Presbyterian Mission Agency Staff:

Associate Director, Mission Effectiveness and Administration  
Associate Director for Theology, Worship and Education  
Associate for Board Meeting Support and General Assembly Coordination  
Co-director, Stony Point Center  
Coordinator, Research Services  
Director, Communication Services  
Director, Compassion, Peace and Justice  
Director, Evangelism and Church Growth  
Director, Mission Communications  
Director, Racial Ethnic and Women's Ministries/PW

**PRESBYTERIAN MISSION AGENCY BOARD**

**September 17 – 18, 2014**

**Finance Committee**

**Item E.101**

Director, Special Offerings  
Director, Theology, Worship, and Education  
Director, World Mission  
Executive Director/CEO, Jarvie Commonwealth Service  
General Manager, World Mission  
Project Manager for CFD Administration  
Project Manager for Mission Program Administration  
Publisher, Theology, Worship, and Education

**RESOLVED**, that the following position be and hereby is granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts calling for the payment of Thirty Thousand Dollars (\$30,000.00) or less.

Executive Director, Ghost Ranch

**RESOLVED**, that the following positions be and hereby are granted the authority to bind the Presbyterian Church (U.S.A.), A Corporation in all contracts.

Office of the General Assembly Staff:

The Stated Clerk of the General Assembly  
Associate for Assembly Operations  
Associate for Ecclesial Ministry  
Coordinator, Meeting Services

Presbyterian Mission Agency Staff:

Senior Director of Communications Ministry  
Senior Director of Funds and Development

**•Corporation Minutes**

4. Recommended to the Board of Directors of Presbyterian Church (U.S.A.), a Corporation approval of the Minutes of the Board of Directors of the Presbyterian Church (U.S.A.), A Corporation, and its constituent corporations meeting of February 5-7, 2014 (**F.101**)

**Adjournment**

With no further business the meeting was adjourned at 11:45 a.m. with closing prayer by Clark Cowden.

**Respectfully Submitted,  
Diane Dulaney, Recorder**