

ITEM H.105
FOR ACTION

<i>FOR PRESBYTERIAN MISSION AGENCY EXECUTIVE DIRECTOR'S OFFICE USE ONLY</i>			
	A. Finance		E. Corporate Property, Legal, Finance
	B. Justice		F. PC(USA), A Corporation
	C. Leadership		G. Audit
	D. Worshiping Communities	X	H. Executive Committee
			J. Board Nominating & Governance Subcommittee
			P. Plenary

Subject: Presbyterian Mission Agency Board Meetings Schedule

Recommendation:

A. That the Executive Committee approve the following date changes to the Presbyterian Mission Agency Board Meeting Schedule and forward the changes to the Board for approval:

2015:

Change from April 15-17 to April 16-17

Change from September 23-25 to September 24-25

2016:

Change from February 10-12 to February 3-5

Background:

These dates reflect changes to the existing schedule. At the April 2013 Presbyterian Mission Agency Board meeting, and again in September 2013, board members raised questions about the length of board meeting, particularly since, for many members, vacation time is used by ruling elders in order to attend.

Several possibilities were discussed, including a move to a variable length meeting schedule (where the length of the meeting is tied to where the Board is in its two-year meeting cycle) and the occasional use of Saturday meetings to minimize the number of work days that must be missed by ruling elders.

The five meetings in a two-year cycle:

- Fall after GA – orientation for new members (Sept 2014)
- Winter/Spring after GA – monitoring progress with Mission Work Plan (April 2015)
- Fall before GA – monitoring progress with Mission Work Plan (Sept 2015)
- Winter before GA – deadline for responses to GA referrals and all reports to GA (Feb 2016)
- Spring before GA – deadline for budget and comments on other business. (April 2016)

Meetings in odd-numbered years typically have less business, and therefore have less need for extended committee time. If coupled with the establishment of quarterly committee conference calls (for any business items that might arise), these meetings could be shortened so that board members might save a day in their work week, while also producing savings to the per capita budget (which funds Mission Agency Board meetings).

The February 2016 meeting is being changed for a different reason. February 10, 2016 is Ash Wednesday. In order to avoid asking board members to be away from their congregations on the beginning of Lent, the

PRESBYTERIAN MISSION AGENCY BOARD

September 17-19, 2014

Executive Director's Office

recommendation is to move the meeting one week earlier. The meeting would continue to be the current length, as this is the busiest board meeting in the two year cycle.

B. That the Executive Committee approve the Board meeting dates for 2017 and February and April 2018 and forward them to the Presbyterian Mission Agency Board with a recommendation for approval. See attachment.

2017:

March 24-25, 2017 (Friday morning – Saturday noon)

September 22–23, 2017 (Friday morning – Saturday noon)

2018:

February 7-9, 2018 (Wednesday 3:00 p.m. – Friday noon)

April 25-27, 2018 (Wednesday 3:00 p.m. – Friday noon)

Background:

At the beginning of each two-year cycle, the Board establishes meeting dates for the next two year cycle. The dates listed above are proposed for 2017-2018. Meetings in odd-numbered years continue to be one day shorter, following the pattern in Recommendation A. In addition, these meetings reflect the request to schedule some of the meetings in the two-year cycle on a Saturday to further minimize the imposition on work week schedules. This proposed schedule seeks to balance the needs of those who would rather meet during the week with those who would rather not meet during the week.

PRESBYTERIAN MISSION AGENCY BOARD
MEETING SCHEDULE April 2015 – April 2018

2015	
EXECUTIVE COMMITTEE	April 15, 2015 (Wed) 1:30 p.m.
BOARD	April 16-17, 2015 (Thurs – Fri) 8:30 a.m. – Noon on Friday
EXECUTIVE COMMITTEE RETREAT	July 22-24, 2015 (Wed – Fri) 9:00 a.m. – Noon on Friday
EXECUTIVE COMMITTEE	September 23, 2015 (Wed) 1:30 p.m.
BOARD	September 24 – 25, 2015 (Thurs – Fri) 8:30 a.m.– Noon on Friday
2016	
EXECUTIVE COMMITTEE	February 3, 2016 (Wed) 8:30 a.m. – Noon
EXECUTIVE COMMITTEE /COGA	February 3, 2016 Noon – 2:30 p.m.
BOARD	February 3-5, 2016 (Wed-Fri) 3:00 p.m. – Noon on Friday
222ND GENERAL ASSEMBLY (2016) 120-DAY DEADLINE IS FEBRUARY 19, 2016	
EXECUTIVE COMMITTEE	April 27, 2016 (Wed) 9:00 a.m. – 2:30 p.m.
BOARD	April 27-29, 2016 (Wed-Fri) 3:00 p.m. – Noon on Friday
222ND GENERAL ASSEMBLY (2016) 45-DAY DEADLINE IS MAY 4, 2016	
EXECUTIVE COMMITTEE – PORTLAND, OR	June 17, 2016 (Fri) 9:00 a.m. – Noon

PRESBYTERIAN MISSION AGENCY BOARD
September 17-19, 2014
Executive Director's Office

222ND GENERAL ASSEMBLY (2016) – PORTLAND, OR, JUNE 18-25, 2016	
EXECUTIVE COMMITTEE RETREAT	July 27-29, 2016 (Wed - Fri) 9:00 a.m. – Noon on Friday
EXECUTIVE COMMITTEE	September 13, 2016 (Tues) 8:30 a.m. – Noon
NEW MEMBER ORIENTATION	September 13, 2016 (Tues) 9:00 a.m. – 5:30 p.m.
BOARD	September 14-16, 2016 (Wed – Fri) 9:00 a.m. – Noon on Friday
2017	
EXECUTIVE COMMITTEE	March 23, 2015 (Thurs) 1:30 p.m.
BOARD	March 24-25, 2017 (Fri – Sat) 8:30 a.m. – Noon on Saturday
EXECUTIVE COMMITTEE RETREAT	July TBA
EXECUTIVE COMMITTEE	September 21, 2017 (Thurs) 1:30 p.m.
BOARD	September 22 – 23, 2017 (Fri – Sat) 8:30 a.m. – Noon on Saturday
2018	
EXECUTIVE COMMITTEE	February 7, 2018 (Wed) 8:30 a.m. – Noon
EXECUTIVE COMMITTEE /COGA	February 7, 2018 Noon – 2:30 p.m.
BOARD	February 7-9, 2018 (Wed – Fri) 3:00 p.m. – Noon on Friday
223RD GENERAL ASSEMBLY (2018) 120-DAY DEADLINE IS FEBRUARY 16, 2018	

PRESBYTERIAN MISSION AGENCY BOARD
September 17-19, 2014
Executive Director's Office

EXECUTIVE COMMITTEE	April 25, 2018 (Wed) 8:30 a.m. – 2:30 p.m.
BOARD	April 25-27, 2018 (Wed – Fri) 3:00 p.m. – Noon on Friday
223RD GENERAL ASSEMBLY (2018) 45-DAY DEADLINE IS MAY 2, 2018	
EXECUTIVE COMMITTEE – ST. LOUIS, MO	June 15, 2018 (Fri) 9:00 a.m. – Noon
223RD GENERAL ASSEMBLY (2018) – ST. LOUIS, MO, JUNE 16-23, 2018	
EXECUTIVE COMMITTEE RETREAT	TBA